

# Holy Spirit Catholic Primary School



## Accessibility Plan

This policy was approved by	
Name	C Roberts
Position	Headteacher
Date	May 2021
Review Date	May 2022

### Mission Statement

Our school is a place where we respect the views and value the opinions of everyone.

We encourage the development of behaviour and attitudes which reflect the life of Christ and the teachings of the gospel and so nurture the appreciation of every individual regardless of race, gender, colour or creed.

We endeavour to involve teachers, parents, governors and the wider community in the spiritual, intellectual, emotional and social development of our children. We strive to help our young people become more independent, making their own decisions and taking responsibility for themselves and others.

**“Jesus holds my hand and guides me on my way”**

# Holy Spirit Catholic Primary School

## Accessibility Plan 2021

### **Purpose of the Plan:**

The purpose of this plan is to demonstrate how Holy Spirit Catholic Primary School intends, over time, to increase the accessibility of our school for disabled pupils, staff, parents/carers and visitors.

### **Definition of Disability:**

A person has a disability if he or she has a physical or mental impairment that has a substantial and long term adverse effect on his or her ability to carry out normal day to day activities.

### **Areas of Responsibilities:**

- Improving access to the physical environment of school to increase the extent to which disabled pupils can take advantage of education and associated services, which includes improvements to the physical environment of the school and physical aids to access education.
- Increasing and improving access for disabled pupils to the school curriculum, which includes teaching and learning and the wider curriculum of the school. Such as, participation in extra-curricular activities, leisure and cultural activities or school visits.
- Improving the delivery of written information to disabled pupils, which is provided in writing to pupils who are not disabled, e.g. handouts, timetables, textbooks and information about school events. The information should take account of the pupils' disabilities and the preferred format of pupils and parents, and be made available within a reasonable timeframe.

Holy Spirit Catholic Primary School aims to treat all pupils, prospective pupils, staff, governors and other stakeholders favourably and, wherever possible, takes reasonable steps to avoid placing anyone at a substantial disadvantage. School aims to work closely with disabled pupils, their families and any relevant outside agencies in order to remove or minimise any potential barriers to learning, which puts them at a disadvantage. Yet, allows them to learn, achieve and participate fully in school life. The school is active in promoting positive attitudes to disabled people in school.

### **Contextual Information:**

The main school building is approximately 60 years old. The school received significant investment from Liverpool ArchDiocese in Summer 2020. The condition of the school building is reviewed by the governing body and the Liverpool ArchDiocese appointed Surveyors (Cunliffes Surveyors) on an annual basis. The local authority also undertake an annual asset management survey. General day to day maintenance is actioned by the school premises manager. The school has a rolling programme of works for larger projects which are funded through the Devolved Formula Capital Grant,

smaller projects are funded direct from the school budget.

Access to the site, for those on foot, is made via the entrance on Poulson Drive. Visitors who attend the site by car have access to the school car park which is located behind school and on the church grounds (Bridge Lane). The main car park has provision of 1 disabled parking bay.

**Current Range of Known Disabilities:**

Holy Spirit Catholic Primary school has children with a range of disabilities that include moderate and specific learning disabilities, ASD and hearing impairment. As of April 2021, we have two children with physical disabilities who are accessing our site on a daily basis.

Provision has been made for these parents and parking facilities in the school car park are available to them.

We have a number of children who have asthma and all staff are aware of these children. Inhalers are kept in the appropriate Class medical box and a record of use is noted. All staff have allergy cards with photographs. They are kept in a closed drawer within the classroom.

Some children have food allergies or intolerances / cultural food choices. Care plans are agreed where appropriate and photographs of these children are shared with the class teachers. Full details of medical conditions can be accessed by all staff via the Sims system.

Information relating to a child's medical condition and/or specific needs are collected at the point of admission. Parents are able to request to amend these details via the school office.

We have competent First Aiders who hold current First Aid certificates. As of February 2021 **7**, teaching assistants and mid-day supervisors hold a first aid certificate. Certain staff have been trained in specific medical conditions for certain pupils. This information is available within the child's EHCP/Health Care Plan.

All medication is kept in a central safe and secure location within the school office, giving easy access for First Aiders. Administration of medicine consent forms are completed by parents/carers outlining the illness along with the amount of medicine and time medication should be administered . All medication that is administered is recorded. Staff log any medicine administered to pupils on the appropriate form held in each class area and the main office. Further details relating to Administering of Medicine can be found in the school policy 'Supporting Pupils with Medical Conditions'.

School has 1 Defibrillator on site, located in the corridor near to the Headteacher's office. All staff have been trained in the use of this equipment and are aware of its location.

## Holy Spirit Catholic Primary School Accessibility Plan 2021

Target	Strategies	Outcome	Timeframe	Responsibility	Review - April 2021
<p><b>Physical Environment:</b> To ensure that, where possible the school buildings and grounds are accessible for all children and adults to continue to improve access to the schools physical environment for all stakeholders</p>	<p>Initial Audit of Accessibility was undertaken in July 2020 by Compliance H&amp;S. A new audit needs to be taken by Cunliffe's. A review of this audit is undertaken annually. The caretaker, a member of SLT and H&amp;S consultant (Cunliffe's) undertake termly walks around the school site. Issues relating to accessibility are dealt with by the buildings sub committee in the first instance.</p>	<p>Access to all areas will be improved</p>	<p>Annual review of initial audit to take place</p>	<p>Head Governors</p>	<p>Access to car park made available to 2 parents with disabilities/medical conditions. Ease of access arrangements also in place for 1 child with specific medical conditions</p>
<p><b>Curriculum:</b> Increasing the extent to which disabled pupils can participate in the school curriculum</p>	<p>SENDCo to review the needs of children annually. Teacher and Teaching Assistant training to support pupils with disabilities through INSET and other specialised training sessions. Appropriate class adaptations to be put in place where necessary. Location of children in wheelchairs</p>	<p>Staff are equipped to enable all children to access the curriculum</p>	<p>Annual review</p>	<p>SENDCo Head/ Head of school</p>	<p>Needs reviewed by SENDCo during Summer 2021. Ongoing work with NHS Therapists/ school nurse and equipment needed has been identified.  Staff training undertaken annually for children with</p>

	to be on ground floor and in a room near to an escape door.				specific medical conditions include Asthma, Epi-pen and Diabetes etc. (October 2020)
To ensure that all children are able to access all out-of-school activities. E.g clubs, trips, residential visits etc	Continue to develop a commitment to inclusion of all children in activities and events.	All providers of out of school education will comply with legislation to ensure that the needs of all children are met.	Review Termly and as trips are arranged	Teachers/ Trip or activity organiser	Additional staffing has been put in place for children when necessary. Access to wheelchair provision, where necessary, for pupils attending trips. Prior contact with activity centres will be made where a pupil has additional needs and appropriate risk assessment completed.
To provide specialist equipment to promote participation in learning by all pupils	Assess the needs of children in each class and provide equipment as needed. E.g Modified visual timetables, special pencil grips, overlays, writing slopes/ modified seating etc.	All children will be able to work as independently as is possible	Review as part of EHCP/Health Care Plan	Teacher SENDCo	SENDCo reviewed needs at the beginning of the academic year and continues to work with NHS Therapists and school nurse. Dyslexia friendly exercise books available

					where necessary.
To meet the needs of individuals during statutory tests.	Children will be assessed in accordance with regular classroom practice. Additional time, use of equipment	Barriers to success will be reduced as far as possible enabling	Annual	Head Teacher	SATS did not take place during Summer 2020/21 due to Covid-19 Pandemic

<p><b>Written Information:</b> To ensure that all parents/carers, pupils and other stakeholders can access information</p>	<p>Written information will be provided in alternative formats as necessary.</p>	<p>Parents with particular needs will have the same access to information as any other parent.</p>	<p>As necessary</p>	<p>Learning Mentor Admin Assistant</p>	<p>School website is reviewed termly. Learning Mentor has worked with parents to increase engagement. Parental engagement is also made via the Tapestry/See-Saw apps</p>
<p>To ensure that parents who are unable to attend school, because of a disability, can access parents evenings.</p>	<p>Staff to hold parents evening by phone or other media or send home written information</p>	<p>Parents with particular needs will be informed of their children's progress</p>	<p>Termly</p>	<p>Headteacher Head of school Teachers</p>	<p>See – Saw and Tapestry app system also allows engagement with class teacher. School office has a list of families where parents need a separate parents evening or unable to attend school. Provision is made for these parents. During the Covid-19 Pandemic parent meetings have been undertaken via telephone.</p>

<p><b>Equality and Inclusion:</b> Disability Access Plan and contents becomes an annual agenda item at Full Governing Body.</p>	<p>Clerk to the Governors to add to the agenda as required.</p>	<p>Plan reviewed. Legislation adhered to</p>	<p>Annual</p>	<p>Headteacher Governor representative from Building Committee</p>	<p>Building committee will discuss accessibility issues and report to FGB. Rolling programme of associated works in place.</p>
<p>To improve staff awareness of disability issues.</p>	<p>Review training needs. Provide training as necessary or appropriate.</p>	<p>Disability issues are identified and addressed by all staff.</p>	<p>Annually</p>	<p>Headteacher</p>	<p>SENDCo delivers whole school staff meetings and meets with teachers on a 1:1 basis where appropriate.</p>
<p>To ensure, all policies, where necessary, consider the implications of disability access</p>	<p>During natural review of policies, consider and include measures to address disability access</p>	<p>Policies are fully inclusive of issues related to disability and reflect current legislation.</p>	<p>Annually as part of policy review</p>	<p>Headteacher Governors</p>	<p>See updated Policy renewal document.</p>
<p>To ensure pupils receiving treatment from serious medical conditions have access to teaching and the curriculum when at home and has minimal risk of contraction infections.</p>	<p>Liaise with parent and hospital outreach worker to ensure a teaching program is in place. Parent of other pupils to be reminded to inform school of any illness or infections their children may experience.</p>	<p>Child continues to access curriculum and recovery is not slowed down by infection from other pupils.</p>	<p>As necessary</p>	<p>Headteacher Relevant classteachers</p>	<p>Every child has access to a Tapestry/ See-Saw account to direct them to and provide them with online learning if unable to attend school due to long</p>

					term illness or self-isolation due to Covid contact then online learning is available. All children have access to Education City and Purple Mash Platforms. Additional reading materials can be accessed through MYON platform.
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**Approved by Chair / Headteacher: 21.4. 2021**

**Signed:**

**Review Date:**

**April 2022**