

Hazard. Who may be harmed? How may they be harmed? Existing control measures Rating. Additional control Rating. monitoring by?. When

**Guidance for Completing a Risk Assessment – COVID-19**

Risk assessments should be updated to reflect any changes, whether opening the school for the first time in September or widening staff and pupil occupancy. If the school has remained closed, a risk assessment will be required to ensure the building and people (staff, pupils, contractors, suppliers / delivery drivers, pupils, visitors, etc) health and safety issues have been addressed.

**Approach – 5 Steps to Risk Assessment** <https://www.hse.gov.uk/risk/controlling-risks.htm>

**1. Identify the hazards**

A hazard is anything with the potential to cause harm or other form of loss.

Consider hazards from arriving at the site boundary whether in a motor vehicle, bicycle or on foot. For the purposes of the Covid-19 risk assessment, you may also need to consider how staff and pupils travel as you may need to adapt your risk controls.

Think about the premises, activities, processes, equipment or substances. Take a logical approach through the areas staff may work such as offices, staff room, classrooms, stores, kitchens and dining halls. Consider the facilities and equipment used and the activities.

Once you have a list, you may need to check other risk assessments, manufacturers' instructions or data sheets for chemicals and equipment, accident or ill-health information, non-routine operations (e.g. maintenance, cleaning operations), or long-term hazards to health (e.g. exposure to bacteria and viruses, exposure to harmful substances, high levels of noise, common causes of work-related mental ill health).

NB: Social distances or cleaning would not be hazards. These should be identified as risk controls measures, so think about your list of hazards.

**2. Decide who might be harmed and how**

Think broadly of anyone who may be affected by your activities and how they respond to hazards. You also need to capture anyone who may be classed as vulnerable. <https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/>

<https://www.hse.gov.uk/mothers/>

<https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities>

<https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing>

**3. Evaluate the risks and decide on precautions**

Your risk assessment should only include what you could reasonably be expected to know - you are not expected to anticipate unforeseeable risks.

Look at what you're already doing, and the control measures you already have in place.

Once you have recorded the existing controls, look at the potential consequences (worst case scenario) any information available such as accident information to determine the likelihood. You may need additional controls to reduce the score to its lowest level possible.

Likelihood:	1 Very Unlikely	2 Unlikely	3 Fairly Likely	4 Likely	5 Very Likely
Consequences:					
5. Catastrophic	5	10	15	20	25

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures			Rating.	Additional control	Rating.	monitoring by?.	When
4. Major		4	8	12	16	20				
3. Moderate		3	6	9	12	15				
2. Minor		2	4	6	8	10				
1. Insignificant		1	2	3	4	5				

**4. Consider whether additional controls are required**

Use your risk rating to identify whether additional action/controls are required (see below matrix.) Use the hierarchy of risk below to consider what controls could be applied.

20-25	<b>Stop</b> – stop activity and take immediate action
15-19	<b>Urgent action</b> – take immediate action and stop activity if necessary, maintain existing controls rigorously
11-14	<b>Action</b> – improve within specified timescale
6-10	<b>Monitor</b> – look to improve at next review or if there is a significant change
1-5	<b>No action</b> – no further action but ensure controls are maintained and reviewed

Ask yourself: Can I get rid of the hazard altogether? If not, how can I control the risks so that harm is unlikely? When you evaluate the precautions, you need to follow the hierarchy of controls <https://www.hse.gov.uk/risk/evaluate-the-risks.htm> –

Hierarchy	Description	Application to COVID-19
<b>Elimination:</b>	Can the hazard be removed? <b>This is the most effective hazard control.</b> For example, if employees must work high above the ground, the hazard can be eliminated by moving the piece they are working on to ground level to eliminate the need to work at heights.	Virtual meetings, home schooling.
<b>Substitution:</b>	<b>The second most effective hazard control</b> , involves replacing something that produces a hazard (similar to elimination) with something that does not produce a hazard E.g. replacing a harmful cleaning substance for a less harmful one.	
<b>Engineering Controls:</b>	<b>The third most effective means of risk control</b> is engineered controls. These do not eliminate hazards, but rather isolate people from hazards. E.g. “ <b>Enclosure and isolation</b> ” creates a physical barrier between personnel and hazards, such as using remotely controlled equipment.	E.g. Physical barriers to direct pedestrians or to prevent or restrict access. Screens to protect staff and pupils. Hands free equipment.



Hazard. Who may be harmed? How may they be harmed? Existing control measures Rating. Additional control Rating. monitoring by?. When

**Risk Assessment Example – COVID-19 September reopening of school**

Name of Assessor M. Armstrong and Governors				July 20								
Time				Work area								
Reopening of school sept 20				Work activity								
October 20				Assessment No								
m.armstrong												
Step 1 - What is the hazard?	Step 2a - Who might be harmed?	Step 2b - How might people be harmed?	Step 3a - Existing risk control measures?	Step 3b - Existing risk rating			Step 4a - Additional controls, if required?	Step 4b - Target risk rating			Step 5a - Action/ monitored by whom?	Step 5b - Action / Monitored by when?
				L	C	R		L	C	R		
A <b>hazard</b> is anything with the potential to cause harm or other form of loss.	E.g. Staff, agency staff, contractors, suppliers and delivery drivers, pupils, visitors, public.  Also - high risk (clinically extremely vulnerable), moderate risk (clinically vulnerable), including pregnant women, staff aged 70 and over, anyone with specific chronic pre-existing conditions or a low immune system and BAME staff (where risk of death is significantly higher if they contract Covid-19).	This column should deal with <b>harm or loss</b> could include: Poor ill health or fatality due to exposure to harmful bacteria and viruses; Anxiety due to fear of exposure or new procedures and behaviours.  NB: For some hazards, the harm or loss may be damage to property, financial loss, reputational damage, temporary closure of a building or service.	Existing risk control measures are the controls you have in place and may include: Staggered arrival (written timetable) of staff arrival and departure from the premises, considers public transport overcrowding and public parking.	L i k e l i h o o d	C o n s e q u e n c e ( C u r r e n t l y , t h i s w i l l a l w a y	R  L + C = ?  L	Additional controls are the outstanding actions or controls that need to be implemented: Signs will be displayed around premises.  If controls have been implemented they can be added to the 'existing control' column.	L  L  L	C  C  C	R  R  R	Monitoring may include observations, inspections, a safety walk around and could be carried out by any appointed staff member.	E.g. Monthly, weekly, daily, every hour, every Tuesday morning. This should be appropriate to the hazard.

## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When
					s b e 5 )			

**Template:**

## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When
Transmission of COVID-19 from travelling to and from school.	<p>Staff, agency staff, contractors, suppliers and delivery drivers, pupils, visitors, public.</p> <p>Also –  <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/">https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/</a>  <a href="https://www.hse.gov.uk/mothers/">https://www.hse.gov.uk/mothers/</a>  <a href="https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities">https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities</a></p>	<p>Poor ill health or fatality due to exposure to harmful bacteria and viruses.</p> <p>Anxiety due to fear of exposure or new procedures and behaviours.</p>	<p>Consideration is given to staff and pupils and anyone else arriving at the premises.</p> <p>An assessment is undertaken for the availability of all school transport to ensure social distancing. This includes use of public transport where arrival and leave times may need to address peak travel issues of over-crowding and therefore risk to poor physical and mental health.</p> <p>Vehicle access, delivery spaces, carparking and pedestrian access for everyone maintains social distancing, as much as possible.</p> <p>Drop off and collection of pupils will be staggered and will consider public transport overcrowding and public parking restrictions. (Re written due to original plan not working.)</p> <p>One-way routes are in place where social distancing is difficult. Barriers, tape and markings on the ground will inform everyone of distances and routes.</p> <p>Parents / carers will not be permitted to congregate at school gates and signage will be in place to remind everyone of the 2-metre distance rule.</p> <p>Staff, pupils and parents / carers are expected to adhere to the safety measures.</p> <p>Emergency access routes will be maintained.</p> <p>Breakfast club and additional children being brought to school early, will stay in bubbles. Masks optional for staff as are other face coverings.</p>	5	<p>Swimming has been cancelled until further notice - Feb half term  <b>Discussion is needed here to agree a change. With governors and staff Risk assessment from swimming baths available.</b></p> <p>All trips suspended until further government guidelines.</p> <p>Use of two car parks to encourage social distancing for staff and essential visitors</p> <p>To consult with Compliance officer before school reopens and relook at fire evacuation procedure for September 20 and Covid health check.</p>	5	<p>SLT Governors PE co-ord</p> <p>See logistic plan for staggered starts and entry points.</p> <p>SLT and governor</p>	<p>Inset day</p> <p>Aug 20 completed . M Armstrong , Rachel Saunders governor and compliance officer</p>

## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When		
<p>Exposure to Legionella.</p> <p>Fire hazards arising from poorly maintained equipment, protection, and prevention systems.</p> <p>Fire or smoke spread</p> <p>Falls from height</p>	<p>Staff, agency staff, contractors, suppliers and delivery drivers, pupils, visitors, public.</p> <p>Also – <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/">https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/</a></p> <p><a href="https://www.hse.gov.uk/mothers/">https://www.hse.gov.uk/mothers/</a></p> <p><a href="https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities">https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities</a></p>	<p>Ill health, fatality, or other loss such as property damage due to exposure to legionella bacteria, asbestos release, unsafe services.</p> <p>Ill health, fatality, or property damage due to lack of fire protection and prevention controls, leading to fire spread or poor evacuation measures.</p> <p>Pest infestation such as rodents and nesting birds leading to contamination of harmful bacteria.</p>	<p>A building risk assessment is in place.</p> <p>All statutory and mandatory compliance checks have been undertaken, and records maintained –</p> <ul style="list-style-type: none"> <li>Hot waters systems flushed (Legionella Management Plan).</li> <li>Cold waters systems are maintained.</li> <li>Testing of fire door mechanisms, fire protection and prevention systems, panic and accessible toilet alarms,</li> <li>Asbestos disturbance or deterioration,</li> <li>Gas supply,</li> <li>Ventilation (mechanical and natural),</li> <li>Fixed wiring and portable appliance testing,</li> <li>Lifts (if scheduled tests are due during the past 6 months) and</li> <li>Pest controls are checked and maintained.</li> <li>kitchen equipment cleaned and checked where appropriate (full clean cycles).</li> </ul> <p>Toilet and shower facilities may be restricted. Hand-dryers may be isolated to encourage the use of paper towels.</p> <p>Fire doors must remain closed. Emergency access routes must be maintained.</p> <p>It is intended's much as feasibly possible that a trained first aider and fire warden will always be on site.</p> <p>Meeting room doors and windows are opened to ventilate space where safe i.e. risk of smoke and fire travel or falls from open windows has been assessed.</p> <p>Pest control to visit site and attend to any problematic areas</p>		<p>(You need to confirm)</p>	<b>5</b>	<p>Consult with caretaker / contractor management company to confirm position of building maintenance and statutory requirements.</p> <p>Contractors and suppliers must communicate with staff prior to entry to premises and share risk assessments.</p> <p>Toilets, handles will be constantly cleaned with extra cleaners from Sept 20. Paper towels to be purchased</p> <p>Fire evacuation drills should be carried out at the start of the new term.</p> <p><i>(You may need to contact your fire safety consultant or local fire officer).</i></p>	<b>5</b>	<p>SLT and caretaker</p> <p>Head to arrange with contract services and ask one lunchtime supervisors to stay 2 extra hours per day in the afternoon to ensure cleanliness</p> <p>Training in Sept for fire wardens through compliance</p> <p>Ask the caretaker to open all windows in class before children arrive.</p> <p>Staff room windows to be opened.</p>	<p>Visual check of documentation, certificates, in September I.</p> <p>Sept 20</p> <p>September 20 Health and safety training</p>

## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When		
Transmission of COVID-19 from contaminated waste.	<p>Staff, agency staff, contractors, suppliers and delivery drivers, pupils, visitors, public.</p> <p>Also –  <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/">https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/</a>  <a href="https://www.hse.gov.uk/mothers/">https://www.hse.gov.uk/mothers/</a>  <a href="https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities">https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities</a></p>	Poor ill health or fatality due to exposure to harmful bacteria and viruses.	<p>Lidded bins are available throughout for disposing of tissues and other waste immediately.</p> <p>Waste management procedures are in place for handling, double bagging, etc. The outside bins must be used for storing potentially contaminated waste.</p>			5	Bins have arrived and will be given on INSET day 1 <sup>st</sup> Sep 2020.	5	<p><i>Head to order</i></p> <p><i>Caretaker responsible for waste management), Sefton cleaners weekly safety tours and inspections to monitor facilities and behaviours</i></p>	<p>Before September</p> <p>Daily</p> <p>Weekly</p>

## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When
Transmission of COVID-19 due to lack of engineering control resources or PPE.	Staff, agency staff, contractors, suppliers and delivery drivers, pupils, visitors, public.  Also – <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/">https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/</a>  <a href="https://www.hse.gov.uk/mothers/">https://www.hse.gov.uk/mothers/</a>  <a href="https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities">https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities</a>	Poor ill health or fatality due to exposure to harmful bacteria and viruses.  Anxiety due to fear of exposure or new procedures and behaviours.	Anyone who needs to remain at home, will be at home. Home working and home schooling arrangements are in place.  Work areas and activities will not re-open if adequate controls cannot be implemented.  2 metres distancing with be maintained where reasonably practicable. Where this is not reasonably practicable, changes to entry and exit routes, one way circulation routes, screens and other mitigations are safely installed.  Hand sanitising stations are positioned throughout the premises.  Signs are fixed throughout the building as a reminder of socially distancing rules and the need for maintaining good hand and respiratory hygiene i.e. washing of hands, use of sanitiser and tissues.  Where PPE is deemed necessary due to potential exposure, then it will be worn. Where it cannot be worn, for health reasons, then other measures will be considered by senior staff ( <i>Identify here – remember to apply the hierarchy of controls</i> ).	5	Learning platform in place by 2nd week in September to ensure children can access work if needed. Risk assessment with staff who have shielded  Lunch times will be undertaken in class and not open the hall to the whole school. (Nursery, Reception and Y1 will use hall at the staggered times: EYFS – 11.45-12.10 Y1 12.15-12.35) - see logistic plan  Consult with the caretaker or other appropriate staff member and SLT  Need to re establish when building work completed  Use the isolation room if a child shows covid symptoms and full PPE must be worn. Personal choice will be given to all	5	SLT and staff  Already Shared with staff July 20 and will be revisited.  Undertaken July 20 but will be revisited due to school refurbishment.  Caretaker to monitor this.  SLT and governors  SLT and caretaker	First week in sept 20  July 20  September 20  Sept 20

## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When
							individuals with regard to wearing masks.	

## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When
Transmission of COVID-19 in reception areas, circulation and communal spaces.	<p>Staff, agency staff, contractors, suppliers and delivery drivers, pupils, visitors, public.</p> <p>Also – <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/">https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/</a></p> <p><a href="https://www.hse.gov.uk/mothers/">https://www.hse.gov.uk/mothers/</a></p> <p><a href="https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities">https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities</a></p>	<p>Ill health or fatality due to exposure to harmful bacteria and viruses.</p> <p>Anxiety due to fear of exposure or new procedures and behaviours.</p>	<p>For track and trace purposes, names and contact numbers of anyone attending the premises are being held for 21 days.</p> <p>Maximum occupancy levels are agreed and restrictions are in place for all staff, pupil and visitor areas – classrooms 30 children plus 2 adults ,</p> <p>offices max of 4</p> <p>stores 1 person</p> <p>kitchens max 4 staff rooms, max 20</p> <p>water fountains not operational and shared equipment such as photocopiers and printer 1 person at a time</p> <p>Staff and pupils are required to queue 1 metres apart at various points including toilets, dining halls, entrance and exit routes.</p> <p>Staff and pupils are not permitted to congregate in communal areas. Conversations are to be kept to a minimum.</p> <p>2 metre distance rules are maintained when moving away from school property to smoke. Smokers are to be reminded of risks of contaminating others for cigarette waste.</p>	5	<p>Office staff to keep record of all visitors to school, including parents. The electronic system should be used if possible otherwise a paper copy from office</p> <p>Sign on photocopy door</p> <p>All staff were encouraged to keep all personal belongings in class and keep to class as much as possible for own safety.</p> <p>Any smokers must be off site</p>	5	<p><i>Hannah in office</i></p> <p><i>SLT and all staff</i></p> <p><i>Caretaker</i></p> <p><i>All staff</i></p> <p><i>All staff</i></p>	<p>Observation prior to reoccupation or commencement of operations. Safety tours by SLT ,caretaker and chair of Gov (if available)</p>

## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When
Transmission of COVID-19 in operational spaces such as offices, classrooms, halls.	Staff, agency staff, contractors, suppliers and delivery drivers, pupils, visitors, public.  Also – <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/">https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/</a>  <a href="https://www.hse.gov.uk/mothers/">https://www.hse.gov.uk/mothers/</a>  <a href="https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities">https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities</a>	Ill health or fatality due to exposure to harmful bacteria and viruses.  Anxiety due to fear of exposure or new procedures and behaviours.	Layouts for staff and pupil areas consider social distancing.  All unnecessary items are removed from classrooms including soft furnishings which may be hard to clean.  Arrival times, breaks and finish times for staff and pupils are staggered where possible  Staff are not working less than 2 metres from each other, or face to face. All soft furnishings and unnecessary furniture has been removed and stored safely.  Non-essential personal items have been removed and a clear desk policy is in place.  Staff are not to make non-essential trips around building and are discouraged from having face to face meetings.  Emails, telephone calls and virtual meeting attendance will be used as much as possible for inhouse and out of school communications.  Visitor and parent meeting are arranged on a one to one basis and by appointment only.  Work areas are cleaning at the start and end of each day.  Lesson plans, play activities and assemblies are reviewed with social distancing in mind.  Consideration is given to the ability of pupils to socially distance and arrangements are in place for the supervision of this. It is recognised that early years and primary children cannot keep 2 metres apart and they will be kept in “social bubbles”.  Pupils will be kept in the same groups where possible, with the same staff assigned to them, where possible.  Outdoor space will be used where appropriate.  Pupil areas including classrooms are arranged considering the hierarchy of controls.	5	Staffroom will be used by 3 people maximum at once. If one person enters to collect food etc, they must distance from seated. New staffroom to open soon and this to be reviewed when operational. All classrooms forward facing seats. (Except Y1 and EYFS) Each staff member will have own chair. Staff can decide the where its to be positioned in staffroom 2m apart  See operational plan  All staff in each class  Large group activities and extracurricular activities such as assemblies and are postponed until the school safety arrangements have been confirmed as appropriate and deemed safe, in practice. Sports are acceptable within the same bubble groups only at breaks or PE lessons.	5	SLT, staff and caretaker  Staff at the beginning of each day.	Observation prior to reoccupation or commencement of operations.  Weekly discussions with staff.





## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When
Transmission of COVID-19 due to visiting another location.	Staff, agency staff, contractors, suppliers and delivery drivers, pupils, visitors, public.  Also – <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/">https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/</a>  <a href="https://www.hse.gov.uk/mothers/">https://www.hse.gov.uk/mothers/</a>  <a href="https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities">https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities</a>	Poor ill health or fatality due to exposure to harmful bacteria and viruses.  Anxiety due to fear of exposure or new procedures and behaviours.	All site visits and off-site meetings are avoided unless necessary. Remote working / meeting tools are used where possible.  Authorisation for offsite visits is provided by the Head Teacher or Chair of Governors.  Public transport is avoided where possible.  Meetings numbers are to be kept to a minimum and social distancing is observed. Paperwork is sent via electronic means either before or after the visit. Minutes are distributed by electronically.  In a case of non-compliance, staff cease the visit immediately and report issues to their Head Teacher.	5	Governor meetings, heads meetings, staff meetings  School trips are currently postponed. They will be risk assessed and signed off by Governors, when its deemed safe for them to resume.  All planning electronically  Marking to be a balance of written, verbal and child marked where appropriate.	5	SLT and all staff	Observations, safety walks through operational areas, weekly discussions with staff. Incident reporting and investigation.  Covid issues to be a standing item on staff meetings to enable any worries or concerns to be raised in timely fashion and to allow SLT to deal with them.

## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When
Aggressive or abusive behaviours	<p>Staff, agency staff, contractors, suppliers and delivery drivers, pupils, visitors, public.</p> <p>Also –  <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/">https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/</a>  <a href="https://www.hse.gov.uk/mothers/">https://www.hse.gov.uk/mothers/</a>  <a href="https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities">https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities</a></p>	Physical or psychological harm from aggressive or abusive behaviours.	<p>Policies, procedures, and arrangements are reviewed and amendments have been communicated.</p> <p>All H&amp;S incidents and accidents are reported via the health and safety reporting system.</p>		5		<p>Behaviour policy amended with Covid agenda</p> <p>Inform the headteacher, deputy head or assistant head and caretaker. Record in accident book</p>	<p>SLT Governors</p> <p>Weekly discussions with staff. Through staff meeting agenda item</p> <p>Incident reporting and investigation will be on the agenda in staff meetings</p>

## Covid risk assessment September 20

Hazard.	Who may be harmed?	How may they be harmed ?	Existing control measures	Rating.	Additional control	Rating.	monitoring by?.	When
Transmission of COVID-19 from infected persons	<p>Staff, agency staff, contractors, suppliers and delivery drivers, pupils, visitors, public.</p> <p>Also –  <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/">https://www.nhs.uk/conditions/coronavirus-covid-19/people-at-higher-risk/</a>  <a href="https://www.hse.gov.uk/mothers/">https://www.hse.gov.uk/mothers/</a>  <a href="https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities">https://www.gov.uk/government/publications/covid-19-understanding-the-impact-on-bame-communities</a></p>	<p>Contamination from direct contact leading to ill health or fatality due to exposure to harmful bacteria and viruses.</p> <p>Anxiety due to fear of exposure or new procedures and behaviours.</p>	<p>Anyone displaying symptoms of COVID-19 are not to enter the premises and will be sent home to self-isolate.</p> <p>Senior staff are to be informed if any staff or pupils have been in the company or environment of anyone displaying symptoms.</p> <p>The Head Teacher reports cases under the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 where required, notifies Public Health and reports via the Health and Safety incident and accident reporting system.</p> <p>Poor mental and physical health and wellbeing is monitored by staff.</p> <p>First aiders use appropriate PPE. Casualties may also be required to wear face masks.</p> <p><i>(For Adult CPR - The UK Resuscitation Council and Voluntary aid organisations advise against mouth to mouth and advise chest compressions only are administered.                      For Infant and Child CPR – Mouth to mouth may be required. Rese aid should be available.                      First aiders should familiarise themselves of the arrangements).</i></p>	5	<p>Testing is available through Gov.uk</p> <p>Circle time to be used as necessary but at least once a week</p> <p>Discussion with compliance</p>	5	<p>SLT</p> <p><i>PSHE co ords to monitor and report to SLT</i></p>	<p>Weekly discussions with staff.                      Incident reporting and investigation.</p>